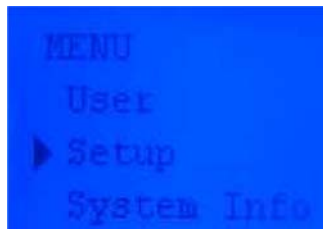
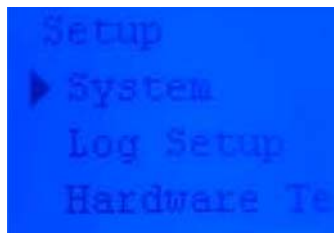


## Setting the time on your TotalTime Plus system

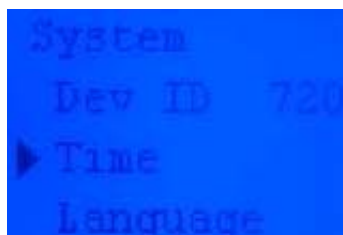
- Press M for management mode.
- Swipe your supervisor's card on the reader.
- Using the arrow keys move to Setup, and press OK.



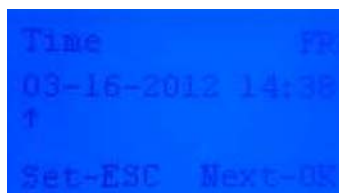
- Then using the arrow keys again move to System, and press OK.



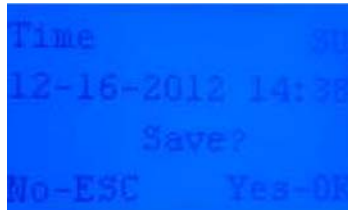
- Then finally move to Time, and press OK.



- Then the arrows keys will change the date and time fields, the OK button will move to the next field.



- When finished press the C button to exit and the system will ask Save Yes or No? Press OK to finish.



- Once the time is set, press the C button until the terminal returns to normal operation.