

## **Setting the time on your Handswipe system**

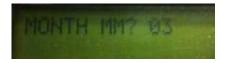
- Press Enter and Clear together, until a \* appears on the screen.
- Enter your supervisor ID and press Enter.
- Then place your hand, the screen should then say Enter Password. Press 2 and then press Enter.



• The screen will then say Set Language, Press the No button until you see SetTime & Date then press Yes.



 The systems will then ask to set the Month, so using the keypad type in anumber for example March will be 03, then press Enter.



• The systems will then ask to set the Day, so using the keypad type in a number for example 26, then press Enter.



 The systems will then ask to set the Year, so using the keypad type in a number for example 12, then press Enter.



• The systems will then ask to set the Hour, so using the keypad type in a number for example 14 for 14:00, then press Enter.





• The systems will then ask to set the Minutes, so using the keypad type in a number for example 50 for 14:50, then press Enter.



• After entering the Minutes and pressing Enter, the screen should now display Set Date and Time again. Press the Clear button to go back to the main screen.